Montana WIC Local Agency Monitoring Scoring Sheet - MyClinic 1

Area	Fields/Findings	Files	Occurrences	Weight	Percentage	Score
Administrative	Initial Contact Date	32		10	100%	10.0
Administrative	Residency	32		10	100%	10.0
Administrative	Id	32	2	10	94%	9.4
Administrative	Income	32	4	10	88%	8.8
Administrative	Notice of Ineligibility	32		10	100%	10.0
Administrative	Adjunctive Eligibility	32		10	100%	10.0
Administrative	End of Certification Notice	32	2	10	94%	9.4
Administrative	Participant Records	32		10	100%	10.0
Administrative	VOC Process	32		10	100%	10.0
Administrative	Civil Rights / Confidentiality	32		10	100%	10.0
Nutrition	Risk Codes	32		10	100%	10.0
Nutrition	Low Risk Referrals	32		10	100%	10.0
Nutrition	High Risk Referrals	32		10	100%	10.0
Nutrition	Required Nutrition Topics	32	22	10	31%	3.1
Nutrition	Food Package	32	6	10	81%	8.1
Nutrition	Education Documentation	32	8	10	75%	7.5
Nutrition	Anthropometric Documentation	32		10	100%	10.0
Nutrition	Goal	32		10	100%	10.0
Nutrition	Followup on Referral	32		10	100%	10.0
Nutrition	Followup on Goal	32		10	100%	10.0
Files [1]	(Files with one or more occurences)	32	18	50	44%	21.9
Fields/Findings [2]		20	6	50	70%	35.0
Total Score				300.0	81%	243.1

[1] This row represents a score for the percentage of files that had issues. The more files with issues results in a lower score.

[2] This row represents a score for the number of Fields/Findings where occurrences were found. The more fields with occurrences, the lower the score

1 The occurrences are entered from monitoring report

2 The percentage is calculated from the files and occurrences

3 The score is calculated from the weight and percentages

4 The total score is the sum of all the scores.

5 The total weight is the sum of all the weights

6 The final percentage score is the total score over the sum of all the weights.

Montana WIC Local Agency Monitoring Scoring Sheet - Combined Scores

Area	Fields/Findings	Files	Occurrences	Weight	Percentage	Score
Administrative	Initial Contact Date	40	0	10	100%	10.0
Administrative	Residency	40	0	10	100%	10.0
Administrative	Id	40	3	10	93%	9.3
Administrative	Income	40	6	10	85%	8.5
Administrative	Notice of Ineligibility	40	0	10	100%	10.0
Administrative	Adjunctive Eligibility	40	0	10	100%	10.0
Administrative	End of Certification Notice	40	3	10	93%	9.3
Administrative	Participant Records	40	0	10	100%	10.0
Administrative	VOC Process	40	0	10	100%	10.0
Administrative	Civil Rights / Confidentiality	40	0	10	100%	10.0
Nutrition	Risk Codes	40	0	10	100%	10.0
Nutrition	Low Risk Referrals	40	0	10	100%	10.0
Nutrition	High Risk Referrals	40	0	10	100%	10.0
Nutrition	Required Nutrition Topics	40	25	10	38%	3.8
Nutrition	Food Package	40	6	10	85%	8.5
Nutrition	Education Documentation	40	12	10	70%	7.0
Nutrition	Anthropometric Documentation	40	0	10	100%	10.0
Nutrition	Goal	40	0	10	100%	10.0
Nutrition	Followup on Referral	40	0	10	100%	10.0
Nutrition	Followup on Goal	40	0	10	100%	10.0
Files [1]	(Files with one or more occurences)	40	22	50	45%	22.5
Fields/Findings [2]		20	6	50	70%	35.0
Total Score				300.0	81%	243.8

[1] This row represents a score for the percentage of files that had issues. The more files with issues results in a lower score.

[2] This row represents a score for the number of Fields/Findings where occurrences were found. The more fields with occurrences, the lower the score

1 The occurrences are summed from all the individual clinic scoring sheets

2 The files are summed from all the individual clinic scoring sheets

3 The rest of the fields are calculated the same as the clinic sheet.

4 The total percentage determines the Tier

There are two special cases that are handled in the scoring workbook.

    a. The first case is where a clinic is consistently doing something wrong. This results in a high percentage of participant files having issues. In order to fairly score the local agency, there is a score for the percentage of participant files with issues. The lower the percentage, the higher the score. This is represented in the "Files" row.

    b. The second is the case where errors are being made in a large number of fields/findings. In order to fairly score the local agency there is a score for the number of fields/findings that were not zero. The fewer fields/findings with non-zero occurrences, the higher the score.